

CASBO

Connecticut Association of School Business Officials



Timely Topics Workshop ♦ Friday, March 5, 2010

The Hawthorne Inn, 2421 Berlin Turnpike, Berlin, CT (Directions on CASBO website ♦ www.ct-asbo.org)

SCHEDULE

- 8:30 a.m. **Registration** – Sign-in required for CEU verification. Coffee and pastry served.
- 8:50 a.m. **Welcome & Introduction of Speaker** – Sherri DiNello, *President* & Jane Regina, *Vice-President*
- 9:00 a.m. **Reverse Auctions – Making Them Work in Your District**
Andy Merola, Connecticut Conference of Municipalities
 Reverse Auctions offer the possibility of reducing costs through a transparent and competitive process. We will explore: the “nuts and bolts” of the reverse auction process, when to use a reverse auction, and the advantages and opportunities for cooperative purchasing via reverse auction.
- 10:30 a.m. **Buckle-Up – Exploring the Seat Belt Issue**
William Moore, CAE, Executive Director, Connecticut School Transportation Association
 The renewed interest in the school bus seat belt issue will likely bring the legislative change to the forefront. Mr. Moore will explore the implications of seat belt requirements including the technology available, impact on seating capacity, retrofitting vs. new bus only requirements, proper use and liability, and more.
- 12:00 Noon **Lunch**
- 1:00 p.m. **School Business Officials...Vital Partners in School Leadership**
Nancy Harris, Assistant Superintendent for Business, Westport Public Schools
 This may be CASBO’s tagline, but it is so much more. School business officials truly are leaders in the educational partnership. This session will explore your role and the expectations of the school business official.
- 2:00 p.m. **Building Leaders among Colleagues and Subordinates**
Sharon Smith, JD, Business Manager, Glastonbury Public Schools
 Use your leadership skills to mentor the people around you. Sharing your knowledge and experience can help to create leaders within your business office and your professional organizations. This session will be an opportunity to discuss ideas and strategies.
- 3:00 p.m. **Mentorship – Walk the Talk - Breakout Session**
Sherri DiNello, Southington Public Schools & Tashie Rosen, Branford Public Schools
 Learn more about CASBO’s mentorship program opportunities for mentors and mentees. This program is valuable to both newer and experienced members. Take what you’ve learned and put it into action by signing up to be a mentor or mentee. This session will also explore how to make the most of the mentor/mentee relationship.
- 3:30 p.m. **Conclude**
CASBO Members are encouraged to invite guests of the district to whom this program will be of interest.



Schedule, topics, and speakers are subject to change. Program outcomes: Attendees will gain a better knowledge of reverse auctions, transportation safety, and leadership.

This workshop will provide attendees with .6 CEU credits. To qualify for full CEU credits; you must sign-in by 9:00 a.m. and sign-out no earlier than 3:30 p.m. To qualify for .3 CEU credits, you must sign-in by 9:00 a.m. and sign-out no earlier than 12:00 p.m.

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(Please print duplicate for additional registrants. **Register online at www.ct-asbo.org.**)

Name: _____ Last 4 numbers of SS #: _____

District/Company: _____

Street: _____ Town: _____ Zip: _____

Phone: _____ FAX: _____ Email: _____

Special Needs? – _____

Meal Choice (please select one): Eggplant Parmesan Broiled Swordfish Prime Rib
(Friendly reminder – for those who observe, it is Lent)

Registration Fees – Please complete:

Full Member Registration	@ \$0/person	\$ _____
Regular or Associate Member Registration	@ \$150/person	\$ _____
Employee(s) of a district attending with a Full or Regular Member	@ \$85/person	\$ _____
Non-Member Registration	@ \$155/person	\$ _____

Registration should be completed by February 26, 2010 Registrants will be subject to full payment unless canceled by February 26, 2010. Questions? Call Sharon Bruce at (860) 519-0023. **Please return to:** CASBO, Attn. Lori Kick, 111 Charter Oak Avenue, Hartford, CT 06106 or fax: (860) 246-3304.