

CASBO Meeting Topic History

Date	Topic	Presenter	Affiliation
Inst. '08	Enhancing Leadership & Communication	Izzy Gesell	
	Media Training	Ann Baldwin	Baldwin Media
	Leading from Behind	John Musso	ASBO
	403(b) New Regs	Charlie Petrasanta & Rich Cohen	IRS & Shipman/Goodwin
	Workplace Investigations: How to Best Handle a Complaint	Kevin Roy	Shipman & Goodwin
May 8, 08	ED001		
April 29, 08	Vendor Day – Commissioner & Archt Bid Law		
March 7, 08	Slaying the Email Dragon	Abby Marks Beale	The Corporate Educator
	Managing the Tech Monster	Karen Veilleux	Southington Public Schools
	Conquering the Paper Mountain	John Otto	InfiNet Business Systems
Jan 11, 08	Building a Self-Sustaining Staff Wellness Prog	Ovation Benefits & SDE panel	
	Understanding Healthy Food Certification	Susan Fiore	SDE
	Healthy Food Certification in Action	SNACT Member Panel	
	Online Payment Processing Systems	Pat Ricci	PaySchools
Mentorship	Education Leadership		
	Negotiations & Grievances		
	Internal Controls		
	Introduction to Grants		
	BOE Role & Public Communication		
Sept 28, 08	Efficiency Study – What to Expect	Jeffrey Ziplow	Blum Shapiro
	Efficiency Studies – Practical Implementation	Pat Buccitelli & Dick Huot	
	Moving Toward Outsourcing	Christine Chinni & Craig Meuser	
	403(b) Update	Michael Linehan	ING
Inst. '07	An Eye on Public Relations	Gene Sheehan	Sullivan & LeShane
	What's Happening to Make School Trans. Safer	William Moore, CAE	COSTA
	16 Trends – Impact on Education & Society	Gary Marx	Center for Public Outreach
	Leading Leaders	Bob Rader, CAE	CABE
	Containing Health Insurance Costs: HAS	Geoffrey Ferman & Dave Lenihan	The Ferman Grp/RSD #10
	Intergenerational Public Ed Workforce	Glenn Koocher	MA Assn of School Comm.
	Amazing Race: CASBO Style		
Mentorship	Certification	Nancy Cole & Nancy Harris	Putnam & Westport PS
	ED001 – Step by Step	Marj Montague	Darien

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	Grants	Annette McCall	SDE
	Year-End Procedures & Wrap-Up		
May 10	ED001 Training	Mark Stange	SDE
Vendor Day	Public School Liability	CIRMA	
Mar '07	Introducing...The State Dept of Education		
	Record Retention, Storage & Disposal	Eunice DiBella	State Library
	CT Sales & Use Tax	Peter Santagata	Dept of Revenue Services
	www.ct-asbo.org		
Jan '07	School Security – The State’s Perspective	Wayne Sandford	Dept. of Emergency Mgt
	School Security – What the Experts Say	Tom McShane & Pat Markham	SafirRosetti Consulting
	School Security – Implementation in Action	Dave Wedge & Panel	SDE
Oct '06	Education – A Legislator’s Perspective	Representative Andrew Fleishmann	
	School Transportation Accommodations	Ron Harris, Esq.	SDE
	A Walk Through Your New Website		
	Roundtables		
Inst 06	Retirement Issues: What you need to know	Bill Sudol	TRB (retired)
	CT Center for Science & Exploration	Ted Sergi	
	Ethic: What Would You Do Case-Study?	Rachel Rubin	Govn. Counsel on Ethics
	Using Project Adventure to Kick-Start Initiative	Sharon Smith, Michelle Hespeler	Glastonbury Schools
	Contract Negotiations	Tom Mooney	Shipman & Goodwin
	At Your Desk Wellness	Michelle Flowers	Lawrence Memorial Hosp.
Mentorship	ED001 Step by Step		
	Year-End Procedures		
	Things You Need to Know But Were Afraid to Ask		
May '06	ED001 Training	Mark Stange	SDE
Vendor 06	District & Town Partnership:Payments for Educ	Mark Stange	SDE
	Leasing Vs. Purchasing	Art Hyman	Bank of America
Mar 06	Health Care Cost Containment	Ron Theriault & Bill Carew	Ovation Benefits
	GASB 45	Robert Howard & Stuart Schoely	Carlin, Charron & Rosen
	SDE Update		SDE
Jan 06	FLSA: Federal & State Perspective	Nancy DiPietro & Ronald Marquis	Fed DOL & State DOL
	Playground Safety & Supervision	Tom Bowler	Total Playground Consult.

CASBO Meeting Topic History

	Labor Law Update	Chris Chinni	Shipman & Goodwin
Sept 05	CASBO's 457 (b) Master Plan	Michael Linehan & Lynn Knight	ING
	457(b) Master Plan – The Legal Aspects	Richard Cohen	Shipman & Goodwin
	457(b) and 403(b) – The IRS Perspective	Charlie Petrasanta	
Inst. 05	Are You a Killer B? You Need to be a Crucial C!	Greg Florio	
	IRS – In Depth	Phyllis Burnside	IRS
	Block Island Treasure Hunt		
	Jump Start Your Life	Margot Larson	Management Alternative
	Exploring the Possibilities	Margot Larson	
	Central Office Perspective	Ed Arum	
	Leadership Case Study – Book Club	FISH, Jump Start, Be Our Guest	
Mentorship	Getting Ready for the ED001	Marj Montague	Darien
	Communications – AKA CYA		
	Your To Do List		
Vendor Day	Cost of Unemployment & ways to reduce it	Paul Scott	UTMC
	Legalities of Unemployment Compensation	Bud O'Donnell & Shawn Coyne	Siegel, O'Connor, Beck
March 05	Diesel Reduction & Education	Tracy Babbidge, Allison O'Neill	CT DEP
	ISO Certification	Phil Russell & Greg Firn	Milford
	Emergency Comm Messaging	Phil, Vaugh Dumas Susan Templton	Milford
	Seat Belts & Other Transportation Issues	Nancy Harris & Phil Russell	
Jan 05	Grants Application & Payment Process Overview	Brian Mahoney, Annette McCall, et.al	SDE
	Tuition Calculation	Art Carey	SDE
	Ethics In Government	Rachel Rubin	State
Oct 04	After Employment Benefits	William Bush & Steve Lemanski	Hooker & Holbcombe
	Analyzing Complicated Roofing Systems	Bill Silver	Silver/Petrucci
	Is CT School Finance System Leaving Your District Behind?	Chris Clouet & Diane Kaplan DeVries	
Inst 04	CT Prevailing Wage Law	Sandra Barrachina	State Dept. of Labor
	Personal Leadership Skills	Margo Chevers	
	P-Cards: Procurement in the 21 st Century	Jerry	ASBO
	Negotiating Skills: Is a Win/Win Possible	Robert Harris	
Mar 04	VEBA & 457 Plans	Charlie Petrasanta	IRS

CASBO Meeting Topic History

	457 Plans – New Info	Rich.Cohen & Marin Lorenson	Shipman & Goodwin
	Meet the Commissioner	Betty Sternberg	SDE
Dec 03	Law & Finance		CABE/CAPSS Facilities Workshop
	Sustainable Systems: 21 st C Facility Needs		
	Magnet Schools: Function & Fundability		
Oct 03	Legislative Update	Patrice McCarthy	
	Enhancing Town Relations	Jeff Jylkka & McCarthy	
	Managing in Times of Crisis		
Inst 03	Teachers Retirement Board		
	No Child Left Behind		
	Crisis Management		
	Indoor Air Quality (IAQ) - Tools for Schools		
	Internal Resources to Alleviate Poor IAQ		
	Alternative Design & Construction Delivery Methods		
Mar 03	Taxable & Non-Taxable Fringe Bene	Phyllis Burnside	IRS
	Internal Controls & Fraud Protection	Joseph Centofanti	
	Health Insurance Cost Reduction	Richard Wilburn	Benefit Consultant
	Roundtables		
Dec 02			
	Roundtables		
Oct 02	Fraud & Mismangement in Schools	Armand Fusco	
	Copyright & Technology Law	Deborah Frisone & Catherine Intravia	Shipman & Goodwin
	Contracts & Purchasing	Phyllis Prokop	City of Middletown
	Roundtables		
Inst. 02	Understanding TRB Requirements	Bill Sudol	TRB
	Dealing w/Change in Changing Time	George Salpietro	FIDELCO
	Working w/Difficult Employees	Bruce Miles	Big River Consulting
	Putting "Fun" Back in Dysfunction	Bruce Miles	Big River Consulting
	Make Purchasing Work for You	Panel	
	State of Education	Ted Sergi	SDE
	Construction RFP's	Panel	
	School Nutrition	Susan Fiore	SDE
Mar 02	Beyond the ED001 Report Basics	Mark Stange	SDE
	Family Medical Leave Act	Donna O'Leary	US Dept. of Labor

CASBO Meeting Topic History

	Transportation Challenges & Leg.	Robin Leeds	COSTA
	Collective Bargaining	S. DiNello, M. Montague,...	
Dec 01	Responsible Management: Ethics	Michael Rion, Ph.D	Cornell Road, West Hartford
	Legal Issues of Ethics & Employmt.	Anne Littlefield	Shipman & Goodwin
	Freedom of Information	Thomas Hennick	State FOI Commission
	Crisis Management	Phil Russell & Panel	
Oct 01	New Tax Law Changes	Charlie Petrasanta recom.	IRS
	Employee vs. Indpdt. Contractor	Mark Costa	IRS
	Personal Financial Engineering	Greg Kay & Chris Golden	MW Financial
	Creating a Policy & Procedure Manl.	Amy Stuart	MUNIS Consulting
JI 01	Using Laughter	Margie Wood	
	Telecommuting	James Lush	Telecommute Connecticut
	Office Politics - Gaining Cooperation & Disarming Critics	Margie Wood	
	Dealing with the Media	Jane Crawford	
	Practical Ergonomic Solutions	Gil Carvalho, etc.	Wyndham Corporate Interiors
	Energy Smart Schools	John Ruckes & Larry Schoff	Rebuild America & US Dept. of Energy
	Indoor Air Quality	Michael Sherber	Sherber Associates
Apr 01	Use of WWW for School Construction Projects	Dave Wedge	SDE
	Employee vs. Independent Contractor		Shipman & Goodwin
Mar 01	TRB Electronic Filing	John Coughlin & Bill Sudol	TRB
	Starting a School Age Child Care Program	Bruce Storm & Marianne Hession	Branford
	403(b) Self Audit - IRS Details		IRS
	CASBO Website & IRS Link	Gary Miller	
Dec 00	403(b) Self Audit - IRS Perspective	Charlie Petrasante	IRS
	IRS Employee Plan Compliance	Stu Bernstein	
	Medicaid Reimbursement	Art Poole & panel	
	Education & Funding	Senator Gaffey	Meriden
	Developing & Maintaining a Foundation	Ron Zeppieri	Old Saybrook
	Overview of Estate Planning		
Oct 00	GASB Statement #34 - New Financial Reporting	Randy Finden	GASB
	Indirect Cost Rate Proposals	Don Bernard & David St. Laurant	SDE
	Changing Demographics	Ken Gronbach	KGA
	CASBO New Website	Gary Miller	
JI 00	Managing Risks of Phys. Activity	Dr. Richard Farrell, Robert VanVranken, Richard Shands	Professional Underwriters
	Surviving Stress & Art of Happy Living	Robert Sweetgall	Creative Walking
	Violence Prevention & Contingency Planning	Janet Robinson	CES
	Passenger Tracking, Routing & Stencil Program	Diane Shea	Farmington Public Schools
	Personnel Issues You Must Know	Carol Russell	State of CT
4/26/00	Ecommerce Opportunities	DAS & vendor	

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3/10/00	Saving Money & Reducing Emissions w/Altern. Vehicles	Alex Bell	Bell Power Systems
	Making Your Budget Go Further w/Profitable Food Service Oper.	Cindy Brooks & Lonnie Burt	Seymour & Manchester Public Schools
	Looking Out for #1 – Neg. for Smallest Bargaining Unit	Dr. David Larson	Middletown Public Schools
	Effective Strategies for Passing School Budgets	Dr. Jos. Cirusuolo	Wallingford Public Schools
	Video Techniques to Support Funding Needs	John Spang	Greenwich Public Schools
	Round Tables – Salary Neg.		
12/3/99	Accommodations & Appeals	Christine Chinni	Shipman & Goodwin
	Dev. Of Trans. Guidelines & Bus Stop Reviews	Don Mercure & Don Neel	South Windsor Public Schools
	Passenger Tracking, Routing & Stencil Program	Diane Shea	Farmington Public Schools
	Transportation Survey Results		CCSU Students
	Hot Topics in School Trans. & School Choice	Robin Leeds	COSTA
	Automated Transportation Routing	John Bibeault	Laidlaw Transit
10/8/99	Problem Solving in School Construction	John Harris, etc.	Shipman & Goodwin
	Planning for Communications in Construction		SNET
	Planning for Safe Learning Environments	Rusty Malik, Michael McKeon & Dick Webb	Kaestle Boos Associates
'99 June Institute	Business Managers 101	D. Shea, J. Pendleton, G. Miller	
	What to Expect from Employees & Students in the 21 st Century?	Ronald Harder, Ph.D.	Future Connections
	Beyond Y2K Compliance	Peter Sullivan & John Whalen	State of CT & The Hartford
	Utility Deregulation	Michael Alissi	CCM
	FMLA	Carol Russell	
	How to Hire, Fire, & Satisfy Employees	Suranne Murray, Robert Stacy & Ann Marie Degreffinriedt	Shipman & Goodwin, Hartford Public Schools
3/12/99	Post Mortem of an IRS Audit	Shlomo Kantrowitz & David Blask	Lincoln Investment Planning
	Sexual Harrassment	Glenn Powell	Mayo, Gilligan & Zito
	State Requirements for Raffles		CT State Dept. of Special Revenue
	Sales and Use Taxes	Peter Santagata	CT Dept. of Revenue Svcs.
9/18/98	Insurance Issues	Merit Ins.	
	USF	Al Hopkins, Jr.	ACES
	Portable Retirement	John Quinn	Branford Public Schools
	Budget Line Item Transfer	Patrice McCarthy	CABE
June Institute	Team Building	Norm Bossio	
	Early Childhood Ed/Readiness		
	Are you REDI for School Emergencies	John McNall	BOWMAC
	Gold Mine Sessions		
3/13/98	Taxes and More Taxes	Louis Schatz, etc.	Shipman and Goodwin
	TRB – Present & Future	John Coughlin	TRB
	USF	Robert Mitchell & Al Hopkins	CT Dept. Info Tech & ACES

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	Section 403(b) Compliance	Rick Cortellesa & Stuart Jentis	The Copeland Companies
12/5/97	Good Management 101	Phil Russell	Clinton Public Schools
10/24/97	Medical Benefits Law Update	AON Consulting	
	SSP Data, CD-ROM Demo	Judy Thompson Richard Cloud	
	USF	Carol Rocque	CT. State Dept. of Education
	Internet Access	Greg Janowski	Telesense
	School Business on the WEB	Gary Miller	Canton Public Schools
	Case Studies in School Business	Paul Smotas	Branford Public Schools
	Bus. Mgr Cert. & Portability of Retirement Benefits	John Quinn Linda Winters	Wallingford Branford
	PRO-Teams	Gary Shettle Nancy Harris	Reg. #17 Milford
6/13/97	How to Identify Your Needs and Hire the Best Candidate	Lisa Stafford	
6/12/97	Everyone Pulling in the Same Direction	Joseph Cirasuolo	Wallingford
	Mgt Decision Making Process	George Brophy	
3/7/97	Chaos, Confusion & Leadership –Part II	Dr. George A. Goens	Univ. of Hartford
	Prepare Your Classroom for the 21 st Century	Gary Duprey	CREC
10/18/96	Pre-Tax Benefit Plans-IRS Compliance	Robert Pernicka	The Segal Company
	Wage/Hour Recordkeeping Issues	Richard Sansone Ronald Marquis	US Dept. of Labor CT Labor Dept.
	Are Your Procedures In Order	Nancy Harris	
6/7/96	Crisis Mgt Plans for Schools	Dr. George Goens	Univ. of Hartford
	Public Relations	Dr. Susan Carroll	Words & numbers Inc.
	Legal Issues- Family & Medical Leave Act	Attnys. Susan Wright & Gary Starr	Kainen, Starr, Wright & Escale
	Leadership and Decision Making Styles	Dr. George Goens	Univ. of Hartford
	Interdistrict Attendance & Fiscal Issues	Bob Brewer	State Dept. of Education
	Alternative Special Education Programs	Paul Calaluce	Cheshire Public Schools
6/6/96	Future Trends in Education	Dr. Lee Hay	Wallingford Public Schools
	Business Mgrs are Educators Too	Paul Smotas Dr. Harvey Polansky	Vernon Public Schools East Lyme Public Schools
6/3/94	The Making of a Budget Video	John Spang	Greenwich Public Schools
	Multi-Year Budget Forecasting	Don Mercure	South Windsor Public Schools
	Successful Strategies for Securing a Safe Working Env.	Sharon Smith Kenneth Roy	Glastonbury Public Schools
	EDT for Building Grants	David Wedge	State Dept. of Education
	Special Education Inclusion: The Hidden Costs	Harvey Polansky John Reynolds	East Lyme Public Schools
	Bids & Specs for Use by School Systems	Doug Cutler	Dept. of Administrative Srvc.
6/2/94	Legal Issues in Education	Lorraine Aronson	State Dept. of Education
	Planning for Risks & Claims in School	Attny. Timothy Fish	Robinson & Cole

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	Construction		
	Intro. To Employee Benefits/Mgd Care & Flexible Benefits	Robert Lindberg	Lindberg & Ripple, Inc.
3/18/94	Custodian & Maintenance Staffing	Edward Kazanjian	The CO/OP, Waltham, MA
	Workers' Comp. Reform – Highlights of the new law	CIRMA	

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Suggested Topics:

- Negotiating skills in dealing with vendors
- Social Security & teachers retirement pensions
- Electronic Banking - In this age of electronic banking and especially now that TRB requires that we send them an ACH bank file for our monthly deposits and laser check signatures, what are our requirements? Many towns require two-four different signatures, how do we control laser checks, what do the auditors think?
- IRS 403 B changes
- Construction projects from beginning to audits
- Grants Workshop, especially headstart (perhaps Maureen Colman)
- Medicare & SS & how it applies to our situation
- Unemployment and sales tax
- OSHA Update might be good - what new things should we be worrying about?
- A primer on Student Activity Accounts. What is legal to put into them. What is the tax status of purchases we make from those funds. Using our tax-free number for activity account purchases.
- a workshop to walk through each state reporting form, i.e. ED 006,050,111,etc. Not all are done by the Business Manager, but it would be helpful to know what they are for and impact to system.
- Innovative savings initiative
- Unemployment and sales tax
- OSHA Update might be good - what new things should we be worrying about
- A primer on Student Activity Accounts. What is legal to put into them. What is the tax status of purchases we make from those funds. Using our tax-free number for activity account purchases
- Federal & State labor issues
- Perhaps a short session on how a reimburseable employer can avoid paying unemployment - we seem to always lose no matter how we let the employee go.
- any new regulations concerning tax issues, payroll issues would be helpful
- CIRMA is working on getting info on how to handle the inter-relationships of workers comp, payroll, non-taxable income and light duty-hot topic, and of interest to several business managers. Perhaps tie into CASBO
- How do we keep track of all the various state reporting deadlines, changes, etc.?
- setting up HSA's with a bank and the entire FSA process
- online payment systems outside of the school area: workshop registrations, etc
- Payroll, new tax issues
-